

The meeting was called to order by Chairman Chet Phillips at 9:00 p.m. and led the group in the Pledge of Allegiance. Roll call was taken:

Commissioners:	Chet Phillips, Ed Glenn, Neil Livingston, Christie Perry, and Steve Doherty
Absent:	Brenda Profitt
Executive Director:	Karen Pettigrew
Budget Officer:	Tom Kligel
Staff:	Lila Killingbeck-Recorder, Chief Stokoe, Lt. Loren Dieter, Barry Beyeler, and Jackie McCauley
Audience:	Diane Wolfe-Boardman Chairman, Sandy Toms, Marc Rogelstad, and David Jones

Commissioner Perry moved to approve the minutes of the November 20, 2012 meeting as presented. Commissioner Doherty seconded the motion. All were in favor.

### **ACTION ITEMS**

#### Central URA District Taxes

Director Pettigrew gave the Commission the information regarding the change in tax collection in the Central URA District. This year the tax increment imposed was \$39,603.45 which is \$32,901.44 over last year (\$6,702.01). The change for the taxes this year was mainly caused by the increased assessed value for the Centurylink property. This property is assessed by the State of Oregon because it is a Utility.

#### West URA District Contract

Director Pettigrew had informed Mr. Jerry Johnson of Johnson Reid, LLC., that he had been chosen for the consulting firm to develop the West URA District feasibility study. He was glad to be chosen and is looking forward to working with the City of Boardman. He is working in Hermiston and had stopped by for a few minutes and talked with Community Development Director Beyeler. Director Pettigrew is expecting Mr. Johnson to be back this week to see her. Chairman Phillips asked about the timeline for the project to begin. Director Pettigrew stated that she expected the project to start in January, but not sure of the length of time before completion.

**Meeting was adjourned at 9:05 p.m.**

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Sandy Toms-Chairman

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Lila Killingbeck, Recorder