

**APPLICATION FOR STRUCTURAL PERMIT**  
**Gilliam County - City of Boardman Contract Office:**  
 200 City Center Circle - P.O. Box 229  
 Boardman, OR 97818 - Ph. 541-481-9252 - Fx. 541-481-3244  
 web: [www.cityofboardman.com](http://www.cityofboardman.com)  
 email: [jackie@cityofboardman.com](mailto:jackie@cityofboardman.com)

**DEPARTMENT USE ONLY**

Permit #: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

*This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

JOB SITE INFORMATION	OWNER INFORMATION
Address:	<i>I am the property owner doing my own work:</i>
City:/State/Zip	Signature:
Directions to inspection site:	Mailing address:
	City/State/ZIP:
	Phone: Cell:
Is property inside city limits: <input type="checkbox"/> Yes <input type="checkbox"/> No	Email:

LOCAL GOVERNMENT APPROVALS		
Zoning	Flood Plain	Sanitation
Information verified/approved? <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Information verified/approved? <input type="checkbox"/> Y <input type="checkbox"/> N
Signature:	Signature:	Signature:
Jurisdiction:	Jurisdiction:	Jurisdiction:
Date: Tax lot#:		Date: Tax lot#:

<b>(1) Valuation Information</b>																
(a) Job description:																
(b) Occupancy:																
(c) Construction type:																
(d) Square feet:																
(e) Cost per square foot:																
(f) New/Alteration/Addition: <input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition																
(g) Is this a foundation ONLY permit? <input type="checkbox"/> Yes <input type="checkbox"/> No																
(h) Is this a plan review ONLY? <input type="checkbox"/> Yes <input type="checkbox"/> No																
(i) Total valuation:																
<b>(2) Building Fees</b>		<table border="1"> <tbody> <tr> <td>Contractor:</td> <td></td> </tr> <tr> <td>Address:</td> <td></td> </tr> <tr> <td>City/State/ZIP:</td> <td></td> </tr> <tr> <td>Phone:</td> <td></td> </tr> <tr> <td>Email:</td> <td></td> </tr> <tr> <td>BCD license:</td> <td></td> </tr> <tr> <td>CCB license:</td> <td></td> </tr> </tbody> </table>	Contractor:		Address:		City/State/ZIP:		Phone:		Email:		BCD license:		CCB license:	
Contractor:																
Address:																
City/State/ZIP:																
Phone:																
Email:																
BCD license:																
CCB license:																
(a) Permit fee:																
(b) 12% surcharge:																
<b>(3) Plan Review</b>																
(a) Plan review (permit fee x 0.65)																
(b) Fire & Life Safety (permit fee x 0.40)																
<b>Subtotal of fees above:</b>																
<b>(4) Miscellaneous Fees</b>																
(a) Seismic review – permit fee x 0.01																
(b) Reinspection fee – \$78.00/each																
(c) Investigation fee – <i>actual cost</i>																
<b>Total Due:</b>																

I hereby certify that, to my knowledge, the above information is true and correct. All work to be performed shall be in accordance with all governing laws and rules. I have read and do understand the attached ***"Information Notice to Property Owners About Construction Responsibilities"***.

Applicant name:
Mailing Address:
City/State/ZIP:
Phone:
Email:
Signature: Date:

<b>Make check or money order payable to City of Boardman. If paying by credit card, complete all information below. DO NOT SEND CASH.</b>	
<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard - Phone: _____	
Amount: _____	Expires: _____ CCV: _____
Name on card: _____	
Card number: _____	
Signature: _____	

## PERMIT FEES

-Does not include 12% surcharge in any of the below fees-

### STRUCTURAL PERMIT FEES (informational only)

TOTAL VALUATION	FEE
\$1.00 to \$2,000.00	\$60.00
\$2,001.00 to \$25,000.00	\$60.00 for the first \$2,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$276.20 for the first \$25,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$451.20 for the first \$50,000.00 plus \$4.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 and up	\$686.20 for the first \$100,000.00 plus \$3.90 for each additional \$1,000.00 or fraction thereof.
<b>Other inspections and fees</b>	
<b>Residential fire sprinkler 13R</b> (standalone/closed system) – <i>fee includes plan review (13D multipurpose/continuous loop req's Plumbing)</i>	
0 to 2000 sq ft, area covered	\$ 98.00
2001 to 3600 sq ft, area covered	\$103.50
3601 to 7200 sq ft, area covered	\$139.75
7201 sq ft and greater	\$186.25
Prescriptive solar photovoltaic system – <i>fee includes plan review</i>	\$160.00
Non-Prescriptive solar photovoltaic system – <i>req's plan review</i>	Use Structural Permit fee table above
Phased plan review – \$60.00 application fee plus 10% of the total project building permit fee not to exceed \$1500.00 for each phase – <i>is in addition to standard structural plan review</i>	
Deferred plan review – 65% of the building permit fee calculated using the deferred portion valuation with a \$156.00 minimum – <i>is in addition to standard structural plan review</i>	
Inspection outside of normal business hours (minimum charge – two hours)	\$78.00 per hour
Reinspection fee	\$78.00 per each
Inspections for which no fee is specifically indicated	\$78.00 per hour
Plan review fees	65% of structural permit fee
Fire and life safety plan review fees	40% of structural permit fee
Additional plan review required by changes, additions, or revisions to approve plans	\$65.00 per hour – Res \$78.00 per hour – Com

For SI: 1 square foot = 0.0929 m<sup>2</sup>