

# BOARDMAN URBAN RENEWAL AGENCY

City of  
**Boardman**  
Oregon



## **FY 2022 – 2023 ADOPTED BUDGET**



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**BUDGET COMMITTEE ROSTER**  
**Boardman Urban Renewal Agency**  
**2022-2023 Budget**

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**BUDGET COMMITTEE**

Mayor  
Paul Keefer

City Council

Paul Beagle  
Roy Drago, Jr.  
Katy Norton  
Leslie Pierson  
Brenda Profitt  
Isaac Williams

Citizen Members

Emerald Lantis  
Ted Lieurance  
Lisa Mittelsdorf  
Alejandra Mendoza  
Sonja Neal  
David Norton  
Vacant

**CITY STAFF**

Karen Pettigrew, City Manager  
Marta Barajas, Finance Director  
Rick Stokoe, Chief of Police/Assistant City Manager  
Kevin Kennedy, Public Works Director  
Carla Mclane, Planning Official  
Glenn McIntire, Building Official  
Rolf Prag, Special Projects Manager  
Jenn Rollins, City Recorder/HR



## **BUDGET CALENDAR**

### **Boardman Urban Renewal Agency**

### **2022-2023 Budget**

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Jan. 4, 2022	Appoint Budget Officer & Budget Committee	
Feb.-May 2022	Prepare proposed budget	
May 2, 2022	Publish 1 <sup>st</sup> Notice of Budget Committee Meeting	
May 7, 2022	Publish 2 <sup>nd</sup> Notice of Budget Committee Meeting	
May 17, 2022	Budget Committee Meeting	7:00 PM
May 24, 2022	Second Budget Committee Meeting (if needed)	7:00 PM
June 1, 2022	Publish Notice of Budget Hearing & Budget Summary	
June 7, 2022	Budget Hearing	7:00 PM
June 7, 2022	Enact Resolution to Adopt Budget	
July 15, 2022	File Tax Certification with County Assessor	
Sept. 30, 2022	Submit budget documents to County Clerk	



# City of Boardman

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200 City Center Circle  
Boardman, OR 97818  
Phone: (541) 481-9252  
Fax: (541) 481-3244

May 12, 2022

Members of the Boardman Urban Renewal Agency Budget Committee,

I present to you today, the proposed budget for the 2022-2023 fiscal year for both districts, of the Boardman Urban Renewal Agency (URA). Since the establishment of the URA two Urban Renewal Districts have been adopted; the Central Boardman Urban Renewal District and the West Boardman Urban Renewal District. These districts do not have a lot of budgetary activity on an annual basis. The projects selected within each district, independently of each other, are carefully examined and analyzed before they make it past the brainstorming phase, and into a viable project.

This year, we have one infrastructure project identified for the Central Urban Renewal District. This project will help with the development in the area, as is the purpose of a renewal district. The street improvement of SE Front St. and an extension to loop with SE Oregon Trail Blvd. is the planned street project. The City of Boardman is the financial leverage for the Central Urban Renewal District. This proposed project will require up to \$2M for its completion. This project should increase assessed valued in the area and, in turn, increase the property taxes levied, bringing in the money to help repay this infrastructure investment. In the coming years, the property taxes collected by the Central Urban Renewal District will be used for that purpose.

There are currently no planned infrastructure projects for the West Urban Renewal District.

Having placed the 2022-2023 proposed budget in your hands, I ask for your review and approval.

Respectfully submitted,

Marta Barajas  
Finance Director/Budget Officer

## **Boardman Urban Renewal Agency**

The Boardman Urban Renewal Agency was established on August 19, 2008 to help with development activities in designated areas of Boardman. These activities are designated by its Governing body. The duration of an Urban Renewal is for twenty years from the effective date of the Plan. Since the inception of these two Districts, a total of \$1,196,810 of construction and area upgrades have been completed, with approximately \$854,020 being reimbursed to the City, leaving a balance of \$342,790. A combined total of \$160,555 is budgeted to be reimbursed, with the remaining balance, of \$182,235 to be reimbursed in the coming years.

# CENTRAL URBAN RENEWAL DISTRICT

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## **The Central Boardman Urban Renewal District**

The Central Boardman Urban Renewal District was adopted on August 19, 2008, and will expire in 2028. It covers the area from SE Front Street to Wilson Lane along the East side of Main Street. In 2014, 900-foot water and sewer lines were constructed from Oregon Trail Blvd North to SE Front Street with additional connections and street upgrades on SE Front Street. In fiscal year 2015-2016 a commercial entity was constructed and has been operational on SE Front Street. There are currently four additional active ventures in that area. In 2018-2019 an upgrade to the City's main water line, along Wilson Road, was completed.

It seems that we are looping back around and finishing up the needed work on SE Oregon Trail Blvd. and SE Front St. that we started in 2014 with the water and sewer lines and we are now going to work on the streets. SE Front St. needs major repairs but an extension from the east of SE Front St. making a connection to Oregon Trail Blvd., creating a loop road, has been identified as an infrastructure expansion project, as well.

The City is the finance entity for the Boardman Urban Renewal Agency. The Central Urban Renewal District, will pay off the remaining debt it holds with the city, in this budget. Prior to the current fiscal year, the only resources for the district were property taxes. But in 2021-2022, the Central Urban Renewal District received grant funding from the Columbia River Enterprise II Board (CREZ II) of \$2,100. And, just recently, a grant from Morrow County, passed through from Amazon, also awarded the district with almost \$39,700. It is anticipated that a repeat of the \$2,100 grant be received, but the second grant was identified as a one-time grant. No additional resources are expected. The City has been supportive of development in this District, and capital street projects were identified as priority, in the last few years.

**Boardman Urban Renewal Agency  
Budget Year 2022 - 2023**

**\*\* BOARDMAN CENTRAL URBAN RENEWAL DISTRICT \*\***

<b>Historical Data</b>			<b><u>RESOURCES</u></b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>2019/2020</b>	<b>2020/2021</b>	<b>2021/2022</b>		<b>2022/2023</b>	<b>2022/2023</b>	<b>2022/2023</b>
18,818	17,820	17,500	BEGINNING CASH	129,500	129,500	129,500
72,901	88,421	72,300	TAXES	90,225	90,225	90,225
0	0	1,200,000	GRANTS & LOANS	2,002,100	2,002,100	2,002,100
1,102	463	1,000	OTHER REVENUES	500	500	500
0	0	0	TRANSFERS IN	0	0	0
92,821	106,704	1,290,800	<b>TOTAL RESOURCES</b>	<b>2,222,325</b>	<b>2,222,325</b>	<b>2,222,325</b>

<b>Historical Data</b>			<b><u>EXPENDITURES</u></b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>2019/2020</b>	<b>2020/2021</b>	<b>2021/2022</b>		<b>2022/2023</b>	<b>2022/2023</b>	<b>2022/2023</b>
0	0	89,600	PROFESSIONAL FEES	65,000	65,000	65,000
0	0	2,000	ADVERTISING & PUBLICATIONS	1,000	1,000	1,000
0	0	400	DUES & TAXES	400	400	400
0	0	0	GRANTS	0	0	0
75,000	25,000	80,000	OTHER EXPENSES	65,210	65,210	65,210
0	0	864,300	CAPITAL PROJECTS	1,700,000	1,700,000	1,700,000
0	0	104,500	DEBT SERVICE	0	0	0
0	0	0	TRANSFERS	0	0	0
0	0	150,000	CONTINGENCY	390,715	390,715	390,715
17,821	81,704	0	RESERVE FOR FUTURE EXPENDITURES	0	0	0
92,821	106,704	1,290,800	<b>TOTAL EXPENDITURES</b>	<b>2,222,325</b>	<b>2,222,325</b>	<b>2,222,325</b>



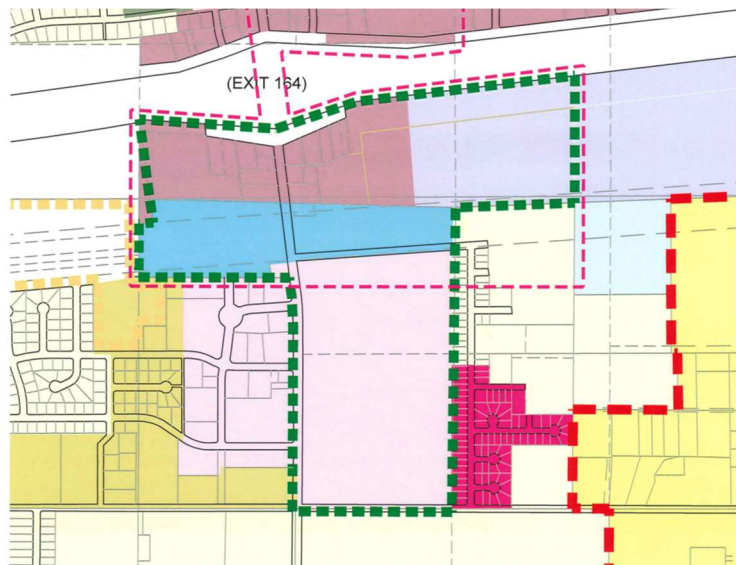
## BOARDMAN CENTRAL URBAN RENEWAL DISTRICT MAPS

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Boardman Central Urban Renewal Satellite Map 2017

[https://satellites.pro/Boardman\\_map.Oregon\\_region.USA](https://satellites.pro/Boardman_map.Oregon_region.USA)



Boardman Central Urban Renewal Boundary Map

# WEST URBAN RENEWAL DISTRICT

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## **The West Boardman Urban Renewal District**

The West Boardman Urban Renewal District was adopted on November 18, 2013 covering 169.7 acres in west Boardman. It is bordered by W. Wilson Lane to the south and Paul Smith Road to the west. In 2014 the street extension of Chaparral and the construction of additional water and sewer infrastructure were completed. Much of the improvements were aided by in-kind support from the Port of Morrow and financial backing by the City for utility services. Two duplexes were constructed in 2016 and two more were completed in 2019. Additional single dwelling homes, are planned for this area. In fiscal year 2018-2019, Faler Road was repaired and upgraded. Along with Faler Rd., the City's main water and sewer lines, in this housing area, were upgraded to replace outdated water and sewer lines and to expand for the needs of the expected growth, with additional housing that is to come in, in the near future.

The West Urban Renewal District, has made reimbursement payments from property taxes, on the debt and operating costs owed to the City of Boardman, through the past years. This year, \$95,345 is budgeted as a repayment to the City. This leaves the district with a remaining balance due of \$182,235. The district also received a grant from Morrow County, from pass-through funding from Amazon, in the amount of \$39,675. This was identified as a one-time grant and is not anticipated to be received this coming year. This additional funding will allow for the debt owed to the City to be paid off in the 2023-2024 fiscal year.

The district does not have any infrastructure projects planned for this year.

**Boardman Urban Renewal Agency  
Budget Year 2022 - 2023**

**\*\* BOARDMAN WEST URBAN RENEWAL DISTRICT \*\***

<b>Historical Data</b>			<b><u>RESOURCES</u></b>	<b>Proposed Budget 2022/2023</b>	<b>Approved Budget 2022/2023</b>	<b>Adopted Budget 2022/2023</b>
<b>Actual 2019/2020</b>	<b>Actual 2020/2021</b>	<b>Adopted Budget 2021/2022</b>				
7,038	11,824	11,500	BEGINNING CASH	98,900	98,900	98,900
59,063	86,414	57,850	TAXES	89,175	89,175	89,175
0	0	1,500,000	GRANTS & LOANS	0	0	0
723	377	800	OTHER REVENUES	500	500	500
0	0	0	TRANSFERS IN	0	0	0
<b>66,824</b>	<b>98,615</b>	<b>1,570,150</b>	<b>TOTAL RESOURCES</b>	<b>188,575</b>	<b>188,575</b>	<b>188,575</b>

<b>Historical Data</b>			<b><u>EXPENDITURES</u></b>	<b>Proposed Budget 2022/2023</b>	<b>Approved Budget 2022/2023</b>	<b>Adopted Budget 2022/2023</b>
<b>Actual 2019/2020</b>	<b>Actual 2020/2021</b>	<b>Adopted Budget 2021/2022</b>				
0	0	89,700	PROFESSIONAL FEES	0	0	0
0	0	2,500	ADVERTISING & PUBLICATIONS	800	800	800
0	0	400	DUES & TAXES	0	0	0
0	0	0	GRANTS	0	0	0
55,000	50,000	55,000	OTHER EXPENSES	95,345	95,345	95,345
0	0	1,123,050	CAPITAL PROJECTS	0	0	0
0	0	159,500	DEBT SERVICE	0	0	0
0	0	0	TRANSFERS	0	0	0
0	0	140,000	CONTINGENCY	92,430	92,430	92,430
11,824	48,615	0	RESERVE FOR FUTURE EXPENDITURES	0	0	0
<b>66,824</b>	<b>98,615</b>	<b>1,570,150</b>	<b>TOTAL EXPENDITURES</b>	<b>188,575</b>	<b>188,575</b>	<b>188,575</b>



## BOARDMAN WEST URBAN RENEWAL DISTRICT MAPS



Boardman West Urban Renewal Satellite Map 2017

[https://satellites.pro/Boardman\\_map.Oregon\\_region.USA](https://satellites.pro/Boardman_map.Oregon_region.USA)

FIGURE 2.1: WEST BOARDMAN URBAN RENEWAL AREA, BOARDMAN



# BUDGET SUMMARY BY DISTRICT

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**Boardman Urban Renewal Agency  
Budget Year 2022 - 2023**

**RESOURCES - BY DISTRICT**

<b>Historical Data</b>				<b>Proposed Budget 2022/ 2023</b>	<b>Approved Budget 2022/ 2023</b>	<b>Adopted Budget 2022/ 2023</b>
<b>Actual 2019/ 2020</b>	<b>Actual 2020/ 2021</b>	<b>Adopted Budget 2021/ 2022</b>				
92,821	106,704	1,290,800	NET CENTRAL DISTRICT	2,222,325	2,222,325	2,222,325
66,824	98,615	1,570,150	NET WEST DISTRICT	188,575	188,575	188,575
159,645	205,319	2,860,950	<b>TOTAL RESOURCES</b>	<b>2,410,900</b>	<b>2,410,900</b>	<b>2,410,900</b>

**EXPENDITURES - BY DISTRICT**

<b>Historical Data</b>				<b>Proposed Budget 2022/ 2023</b>	<b>Approved Budget 2022/ 2023</b>	<b>Adopted Budget 2022/ 2023</b>
<b>Actual 2019/ 2020</b>	<b>Actual 2020/ 2021</b>	<b>Adopted Budget 2021/ 2022</b>				
92,821	106,704	1,290,800	NET CENTRAL DISTRICT	2,222,325	2,222,325	2,222,325
66,824	98,615	1,570,150	NET WEST DISTRICT	188,575	188,575	188,575
159,645	205,319	2,860,950	<b>TOTAL EXPENDITURES</b>	<b>2,410,900</b>	<b>2,410,900</b>	<b>2,410,900</b>

# BUDGET SUMMARY BY CATEGORY

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**Boardman Urban Renewal Agency  
Budget Year 2022 - 2023**

**RESOURCES - BY CATEGORY**

Historical Data				Proposed Budget 2022/2023	Approved Budget 2022/2023	Adopted Budget 2022/2023
Actual 2019/2020	Actual 2020/2021	Adopted Budget 2021/2022				
25,856	29,644	319,600	BEGINNING CASH	228,400	228,400	228,400
131,964	174,835	1,987,350	TAXES	179,400	179,400	179,400
0	0	264,000	GRANTS & LOANS	2,002,100	2,002,100	2,002,100
1,825	840	0	OTHER REVENUES	1,000	1,000	1,000
0	0	290,000	TRANSFERS IN	0	0	0
159,645	205,319	2,860,950	<b>TOTAL EXPENDITURES - BY CATEGORY</b>	<b>2,410,900</b>	<b>2,410,900</b>	<b>2,410,900</b>

**EXPENDITURES - BY CATEGORY**

Historical Data				Proposed Budget 2022/2023	Approved Budget 2022/2023	Adopted Budget 2022/2023
Actual 2019/2020	Actual 2020/2021	Adopted Budget 2021/2022				
130,000	75,000	319,600	MATERIALS & SERVICES	227,755	227,755	227,755
0	0	1,987,350	CAPITAL OUTLAY	1,700,000	1,700,000	1,700,000
0	0	264,000	DEBT SERVICE	0	0	0
0	0	0	TRANSFERS	0	0	0
0	0	290,000	CONTINGENCY	483,145	483,145	483,145
29,645	130,319	0	RESERVES	0	0	0
159,645	205,319	2,860,950	<b>TOTAL EXPENDITURES - BY CATEGORY</b>	<b>2,410,900</b>	<b>2,410,900</b>	<b>2,410,900</b>