

LUZ | - 00 | City of Boardman Land Use Application Rec. d 7-26-21

			Da	te: 7/22	/2021
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Owner: Community C	ounseling Solut	tions	Phone: (541)	676-916 ⁻	1
Address: 550 West Spe	erry Street	City: Heppn	er	State: OR	Zip: 97836
Applicant or Agent: Sha	un Clifford		Phone: (541)	388-9897	ext 19
Address: 960 SW Disk	Dr. Suite 101	City: Bend		State: OR	Zip: 97702
Property Address: Turn	er Ct NE 361	NETurner Ch	_ Designed Zo	ne: Light I	ndustrial
Map Number: 04N25	E09AD	Lo	ot: 600	Block:	
Subdivision: C. Locke	Sr. Industr.	'al Park Ta	x Lot(s):0	- 4N25E09/	4D600
Proposed Usage: REGI					
12	foot Fenc	٤			
Estimated Construction C	ost Evaluation: \$	5,020,42	Total Square F	ootage: 12	2,439 SF
Requested Action:		8 (Please circle			į.
		itional Use Perm	nit Proper	rty Line Ac	ljustment
Partition Sub	division Prelin	ninary Plat	Other: Land	d use Rev	ew
The following material an a requirement for submitte	d supplemental in al to the Planning	nformation must Commission:	be submitted v	with this ap	plication as
Plans and specificate the property to be use The size and location structures, existing a Plot plan indicating facilities, etc.	ed, together with a a of the property, b nd proposed.	plot plan and vici puildings, other str	nity map of the uctures; and use	subject prop of building	perty, s or
I acknowledge that I am familia Ordinance, and that additional i specifications submitted with the understand that issuance of a per Ordinances and Resolutions of the issuing authority in checking the Signature: (Owner, Ap	nformation and mate is application. I do l rmit based on this ap	Itals may be require nereby certify that the plication will not examined and Statutes of Or and Statutes of Or a system of Corporation of the proving this occurrent supports the comment of the proving this occurrent supports the comment of the proving this occurrent supports the comment of	ed. I fully intend ne above informat couse me from co	to comply wi ion is correct	th plans and and the effective party of the
Staff Comments: Recommended Action:					
Planning Commission:	Approved	Not App	proved		
Date:	Sip	nature:			

Barry Beyeler

From:

Shaun Clifford <Shaun@parch.biz>

Sent:

Tuesday, August 10, 2021 4:34 PM

To:

Barry Beyeler

Cc:

Glenn McIntire; Jackie McCauley; Briana Manfrass

Subject:

RE: Zoning Approval

Attachments:

Brochure-Matrix Systems_Product.pdf

Hi Barry,

See attached for the product were leaning towards using.

- 12' High
- Vertical mesh

The nurses and staff are entrusted with the safety and wellbeing of the children (residents) at this regional youth crisis center.

These residents are a flight risk which could lead to them hurting themselves so we are required to have a tall anti-climb fence in order to ensure their safety.

As discussed on the phone we will be adding vegetation around the outside perimeter of the fence for privacy of the residents.

Thanks

SHAUN CLIFFORD | Project Achitect | T 541.388.9897 x19
PINNACLE ARCHITECTURE | PINNACLEARCHITECTURE.COM | BLOG | FACEBOOK

From: Shaun Clifford

Sent: Monday, July 26, 2021 11:33 AM

To: Barry Beyeler < Beyeler B@cityofboardman.com>

Cc: Glenn McIntire <mcintireg@cityofboardman.com>; Jackie McCauley <Jackie@cityofboardman.com>; Briana

Manfrass - Pinnacle Architecture (briana@parch.biz) <briana@parch.biz>

Subject: RE: Zoning Approval

Hi Barry,

See attached for Zoning and Land use approval.

If there are any questions or concerns please reach out to me and let me know.

Thanks

SHAUN CLIFFORD | Project Achitect | T 541.388.9897 x19

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From: Barry Beyeler < Beyeler B@cityofboardman.com >

Sent: Wednesday, March 17, 2021 7:23 AM To: Shaun Clifford <Shaun@parch.biz>

Cc: Glenn McIntire <mcintireg@cityofboardman.com>; Jackie McCauley <Jackie@cityofboardman.com>

Subject: RE: Zoning Approval

From: Shaun Clifford < Shaun@parch.biz > Sent: Tuesday, March 16, 2021 4:02 PM

To: Barry Beyeler < Beyeler B@cityofboardman.com >

Cc: Briana Manfrass < briana@parch.biz >

Subject: Zoning Approval

Hi Barry

This is Shaun Clifford with Pinnacle Architecture Inc.

We are in the early design phase for a regional crisis youth center to be located off Turner Ct NE I am looking to get familiar with the zoning code and any required submissions for approval.

Questions

- 1. Development Site Review
 - a. Is this a review / discussion prior to submission? I will go through the Utilities and Planning Standards Analysis as part of zoning approval.
- 2. Land Use Application How long does the review process take? Two weeks or less depending on complexity or utility deficiencies.
- 3. Zoning Approval Application How long does the review process take? Same process when you apply for any Land Use application.
- 4. When zoning questions come up should I direct them to you or is there another staff member that I can also CC? I will be you point of contact until you proceed to building permitting, then Glenn McIntire (Building Official) and Jackie McCauley (Building Permit Tech) will take over.





Thanks

SHAUN CLIFFORD | Project Designer | T 541.388.9897 x19
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SHAUN CLIFFORD

Project Designer **T** 541.388.9897 x19

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COMMUNITY COUNSELING SOLUTIONS SUB-ACUTE/PRTF PROGRAM

Overview

Community Counseling Solutions (CCS) proposes to open and operate a combined BRS PRTF focused on the care of younger children, located in Boardman, Oregon. The proposed facility will perform all its functions in compliance with OAR 309 022 0100 – 0230. The PF will complete a thorough evaluation of each child's needs and safely provide a full array of treatment services with a capacity for 14 children. CCS will use an array of milieu based and clinical methods to stabilize and treat adverse behaviors in the least restrictive manner possible. Throughout the length of stay CCS will provide intensive case management services, collaborating with families, allied agencies and community-based resources to create safe and effective transition plans.

Secure residential treatment of children age six to eleven involves special challenges. These years are not as sensitive to separation from attachment figures as are the neonatal and early childhood periods, but every young child who is living for weeks or months in a situation where loving and being loved is not possible is going to be traumatized by that fact. Strangers, no matter how professional, how expert, or how much they care cannot substitute for attachment figures. This means that a secure facility, no matter how well staffed and operated, must be a traumatic experience for young children who are in fact forced to reside there for extended periods with shift workers.

In our facility there will be many whose role it is to diagnose and treat signs and symptoms of illness. The licensed staff will attach clinical labels to pathological behavior and treat according to best practices. Education will occur according to rule. Staff will be trained in the best methods of adverse behavior management tactics available. Even so, we can and will make every child's time with us as fun as we possibly can. If the children in our program aren't exhausted by all the fun they're having every day, we will need to try harder.

It is everyone's job in the program to find the good in these children and develop their skill sets. Our educational programs will emphasize the unity of a healthy mind and body. We will teach kids how to teach one another, how to lead and follow and respect one another. Boundaries, proper distance, how to pause and reflect, manners, all these things will be best learned in the context of having fun. We are going to be serious about fun and make being serious fun. Through good days and bad days but always days full of adventure, we will see character development. We are looking for an age level maturation of the parts of personality that when formed we call resilience, to help our children ready themselves for the return to their real world.

Program Goals

The overarching goals of CCS are to ensure child safety while performing comprehensive assessments, delivering a variety of treatment services and providing everyone with an auspicious disposition. CCS will:

1) Provide all services in a trauma-informed, therapeutic environment.

- 2) Ensure the physical and emotional safety of youth in the CCS' care.
- 3) Identify individual needs and service levels within 5-days of admission.
- 4) Ensure rapid referral response and entry.
- 5) Ensure timely transitions through close working relationships with wraparound teams, families and all the many stakeholders specified in the OAR.
- 6) The length of stay shall be determined by the assessment and individual service plan in full compliance with OAR 309-022-0140.

Staffing

CCS will follow all staffing requirements in Division 22, OAR 309-022-0100 through 309-022-0230. Specifically, CCS will provide all services necessary to meet the round the clock treatment needs of children enrolled, including:

- 24/7 on call psychiatric coverage
- 24/7 QMHP coverage to provide CESIS services, family therapy/group/individual therapy, clinical supervision, etc., understanding that there needs to be at least 1 QMHP per 12 enrolled children.
- Licensed QMHP services to provide and/or sign off on mental health assessments, services plans, provide clinical supervision, etc.
- Certified teacher and/or educational services that are overseen by a certified teacher
- Nursing coverage at least 16 hours/day
- Ability to accept referrals 24/7
- During the day and evening shifts, there will always be at least one program staff for every three children. There will be at least one QMHP/A for every three program staff during same shift.
- Overnight program shifts will have at least one program staff for every six children.
- All staff will have current First Aid/CPR certification.

See attached draft facility shift schedule. Additionally, we will have contract for vocational rehab, nutrition, speech and recreational therapy services.

Documentation

There are numerous places in OAR 309-022-0100 through 309-022-0230 that speak to documentation requirements. CCS will meet documentation standards of the rule, including documentation of all required policies, training, restraint practices, supervision, as well as clinical service documentation. Additionally, we will also follow internal documentation requirements (i.e. all services will be documented with in 24 hours of the delivery of the service).

Training and Supervision

CCS will follow all training and supervision requirements as indicated in OAR 309-022-0100 through 309-022-0230 as well as CCS' internal training requirements.

A. Required trainings will include:

- Fraud, waste and abuse policies
- Confidentiality
- Ethics and compliance
- Abuse reporting
- Clinical documentation
- Crisis prevention procedures
- Individual rights
- Emergency procedures
- Care coordination procedures
- Positive Behavior Support
- CESIS, as well as other identified staff, will annually complete an approved emergency safety intervention program

B. Required supervision will include:

- 1) Monthly, at least two hours of clinical supervision to unlicensed QMHP staff of which one hour will be face to face
- 2) Quarterly, at least two hours of supervision to licensed QMHP staff of which one hour will be face to face
- 3) Monthly, at least two hours of clinical supervision to QMHA staff of which one hour will be face to face.

Entry and Age Range

CCS will accept referrals for Entry in full compliance with OAR 309-022-0135 with the following stipulations:

- 1) As a function of its location, entry priority will be for children residing on the East side of the state.
- 2) The clinical program and residential milieu will be designed for children with an age range of 6 to 12 years old.
- 3) The age range for entry may flex under special circumstances, at the discretion of the facilities Medical Director.
- 4) The age range of most of the residential population will be selected to have no greater than a 5-year age difference between the oldest and youngest child.

Behavior Support Services

A. At entry and assessment, CCS will:

- 1) Begin the management of aggressive behavior upon completion of the diagnosis process and during the treatment of any underlying psychiatric illnesses;
- 2) Evaluate Youth including reviewing past aggressive behavior, triggers, warning signs, repetitive behaviors and past response to treatment;
- 3) Note any cognitive limitations, neurological deficits, and learning disabilities during the intake and referral review and
- 4) Conduct a medical evaluation to further identify factors that may require

modification of typical behavior management approaches and result in a more individualized approach for Youth.

B. As indicated, all services will be individualized, as well as being proactive, recovery oriented and thoughtful about looking for alternatives to challenging behavior. CCS will document strategies and track progress both individual and programmatically to evaluate effectiveness as well as reducing the use of emergent interventions and increasing positive behavior. It will be imperative that our approach to behavior modification, and supporting proactive approaches to modifying challenging behavior, be consistently modeled by all program staff. CCS will obtain parental/guardian consent in accordance will rule/law. Additionally, CCS will annually evaluate our behavior support policies.

Service Delivery

- A. CCS will create and maintain a standardized daily program schedule for the milieu:
 - 1) CCS will establish and structure a daily schedule. The schedule may be modified to meet the individual needs of any child that does not respond well to the structure.
 - 2) Staff will be trained to recognize when a child is not responding well to the structured program and establish an individualized program schedule for these individuals.
 - 3) Staff will ensure that children are allowed and enabled to spend time both with and apart from peers as individual needs and their own preferences indicate.

B. Entry and Assessment

CCS will follow all entry requirements as specified in 309-022-135, including:

- 1) Non discrimination
- 2) Timely services
- 3) Informed consent
- 4) Entering data into appropriate systems
- 5) Information on HIPAA
- 6) Written program orientation inclusive of requirements stated in rule
- 7) Policies on how children will be prioritized for entry into the program

Assessments will be completed by a QMHP and include information sufficient to justify diagnosis and medically appropriate services, contain documentation on suicide potential and appropriate follow up actions, screening for co-occurring disorders and presence of symptoms related to physical or physiological trauma and document need for additional services/supports. Assessments will be updated as needed or at least once per year by a licensed medical provider.

C. Service Plan

CCS will ensure that qualified staff develop a collaborative, individualized service plan prior to the commencement of services that has family participation and contains objectives that are measurable, reflective of the assessment, and contain frequency and duration of the service delivery as well as a plan for re-evaluating the service delivery. If not included in the service plan, each individual will have a behavior support plan and documentation of proactive safety and crisis planning.

D. Service Notes

All services delivered will be document in a note that includes information on the service rendered, the objective being met (from the service plan), the date, time and length of the service, where the services were rendered and credentials.

Services will include, but are not limited to:

- Psychiatry and medication management
- Individualized Assessment
- Family therapy
- Skill building
- Daily physical activities
- Educational instruction
- Health promotion and education
- Daily nursing coverage
- Daily Psychiatric/Medical coverage
- Recreation
- Case management and connection to after-care services
- Participation as invited in community events and activities as allowed
- Drug and alcohol assessment, education and intervention, if needed
- Speech therapy, if needed
- Vocational services, as needed
- Transportation as needed to medical appointments

E. Transfer and Continuity of Care

The treatment team will meet daily, providing thoughtful and deliberate planning on all decisions around transfers of coordination of care. The parent/guardian will be included/consulted to the maximum extent possible. If a child requires an acute care stay, the child will continue to be enrolled at our facility.

Prior to transfer, and in addition to transfer planning being integrated into ongoing treatment planning at the time of entry, CCS will coordinate and provide the following: appropriate medical referrals, coordinate recovery and ongoing support services, complete a transfer summary, document outreach if the child is absent, document outreach efforts to all involved partners in the child's care, notify legal guardian/parent of transfer dates, include peer support when requested, finalize the transition plan prior to transfer, coordinate education services, and provide a written transition plan to the parent/legal guardian.

Additionally, CCS will complete a transfer summary that will include the following: reason and date of the transfer, summary of services and efficacy, plan for personal wellness and resilience, identification of resources to assist the individual and family in assessing recovery and resiliency services. If the individual is transferred to another provider, CCS will transfer records in accordance with established rules and timelines.

Restraint and Seclusion

Used only in emergent situations, personal restraint and seclusion shall be used only to prevent immediate injury to a child who is at risk of harming themselves/others. If used, personal restraint or seclusion will respect the dignity and rights of the child, and will not be used as punishment, discipline or for the convenience of staff. All requirements of OAR 309-022-0175, including orders, notification of parent/guardian, oversight by medical provider, review of alternatives, review of clinical records, documentation of length/time/date, use of approved training, presence of trained staff, review of precipitating events and response, review of the documentation, assessment of appropriateness and of the individual, etc. CCS will have a seclusion room that meets all requirements of 309-022-0175(5)(a) through 309-022-0175(5)(l).

Facility

The facility with be a secure locked fully. The recommended **Quality Improvement and Emergency Safety Interventions Committee (QI/ESIC)**

CCS will develop a QI and Emergency Safety Interventions committee who will meet monthly. The composition of this committee will safety the requirements of OAR 309-022-0170(5) and OAR 309-022-0185(2)

A. Quality Improvement

CCS will develop a solid process to assess, monitor and improve the quality and effectiveness of services provided. A QI committee will be established that meets at least quarterly and will have customer/family representation. QI functions of the QI/ESIC will be to identify and assess:

- 1) Access to services
- 2) Outcomes of services
- 3) Systems integration and coordination of services
- 4) Review incident reports, emergency safety documentation, grievances and other policies/process
- 5) Identify measurable and time specific performance objectives
- 6) Recommend policy and operational changes necessary to achieve performance objectives
- 7) Reassess and revise objectives and methods to measure performance
- 8) Develop an annual performance improvement plan that includes performance objectives and strategies to meet objectives.

B. Emergency Safety Intervention

CCS will develop policies and procedures for emergency safety interventions that is in keeping with our trauma informed policies. We will inform and obtain written acknowledgement from parents and guardians of our policies on personal restraint. We will not use any mechanical or chemical restraint. ESIC functions of the QI/ESIC committee will include:

- 1) Monitoring the use of emergency safety interventions
- 2) Analyzing emergency safety interventions to evaluate for opportunities to prevent their use, increase use of alternatives, improve the quality of care and safety of individuals and recommend follow up action
- 3) Review emergency safety intervention policies
- 4) Review all incidents of personal restraint and seclusion
- 5) Report incidents to the division as indicated in rule

Children's Emergency Safety Intervention Specialist Licensure and Scope

CCS will have a QMHP on staff 24/7 who is a licensed CESIS as indicated in 309-022-0195 and who will not operate out of their scope of work as a CESIS as indicated in 309-022-0200.

Grievances and Appeals

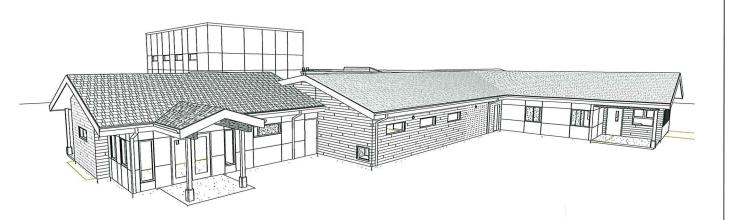
CCS will have a grievance and appeal process as indicated in OAR 309-022-0190.

BOARDMAN REGIONAL CRISIS CENTER TBD Boardman, OR

PHASE: ZONING APPROVAL

CLIENT: COMMUNITY COUNSELING SOLUTIONS







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BOARDMAN REGIONAL CRISIS

COMMUNITY COUNSELING

PROJECT CONTACT INFORMATION	PROJECT INFORMATION	DRAWING INDEX
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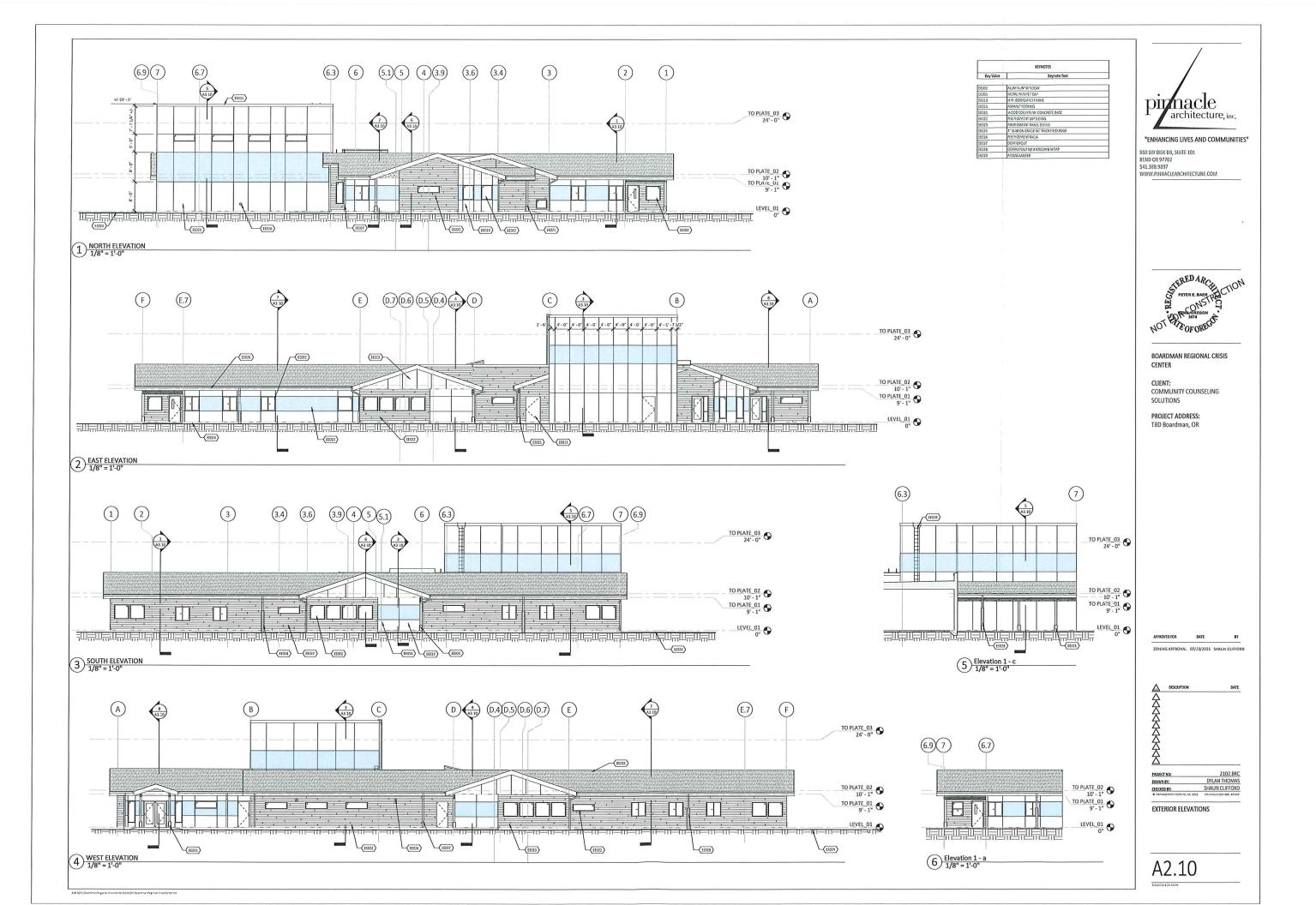
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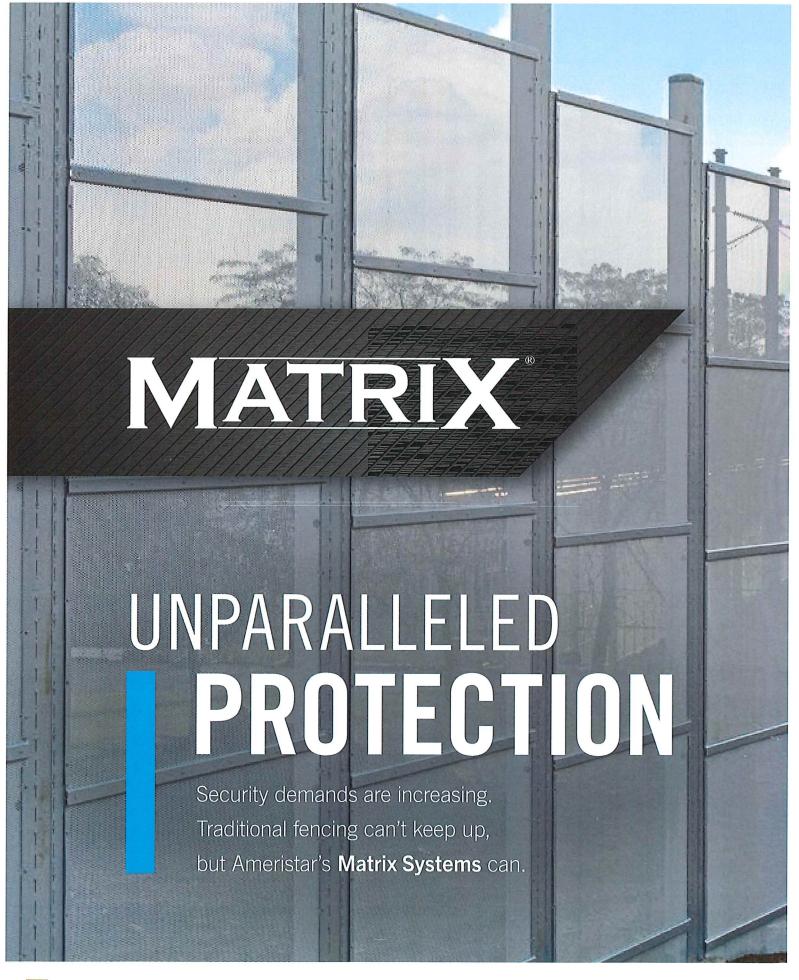


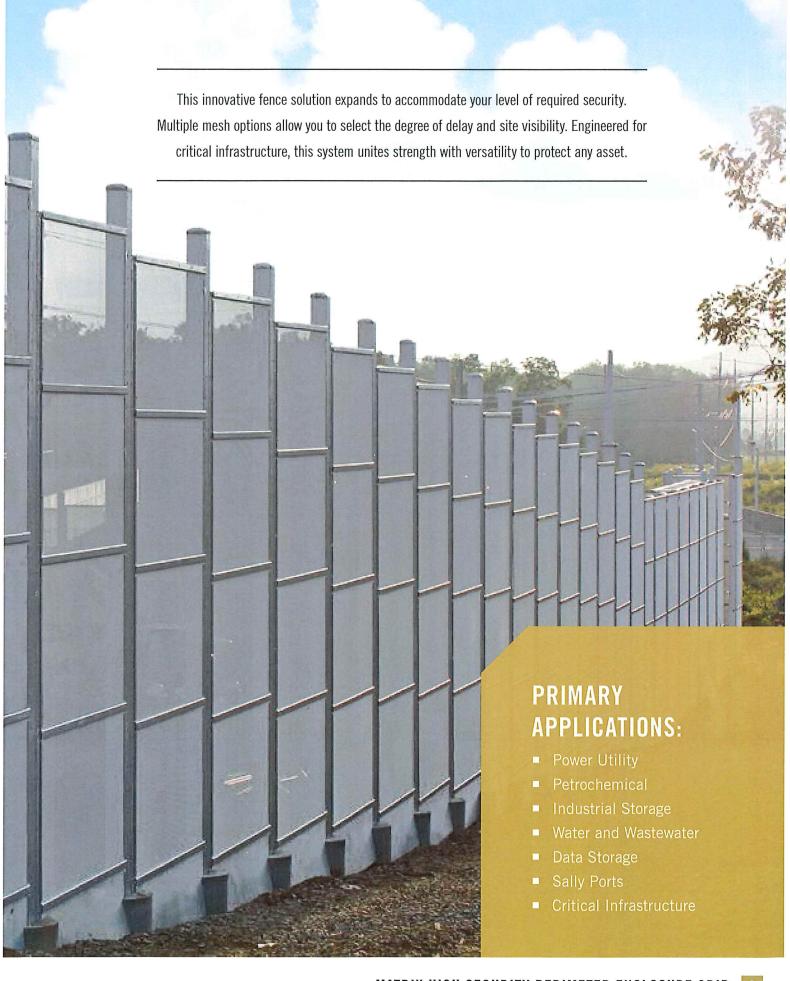
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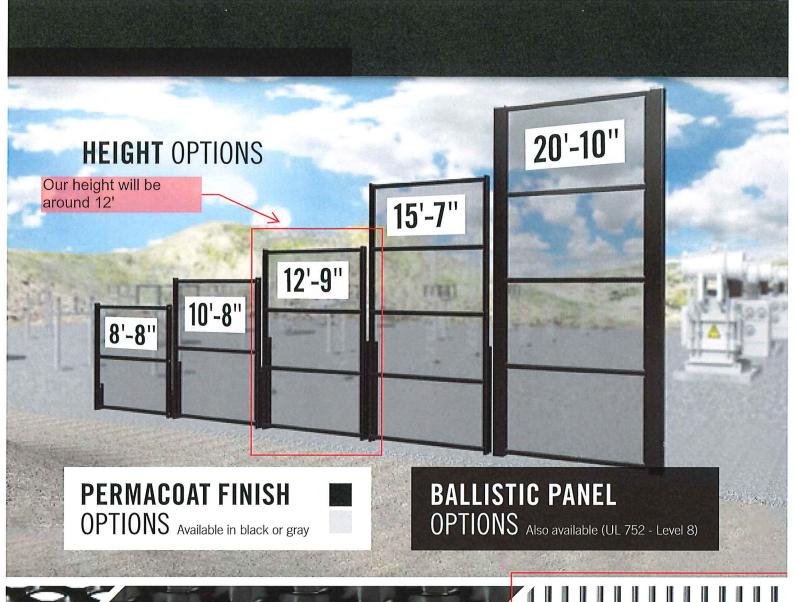
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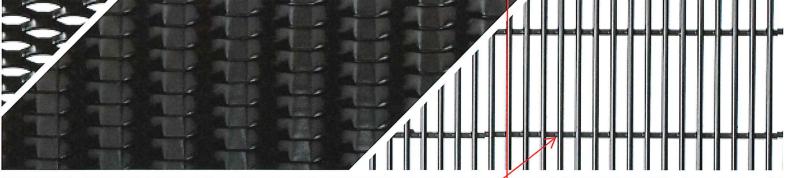
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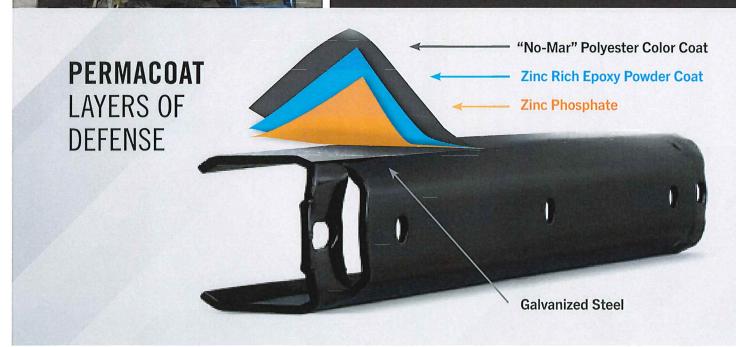
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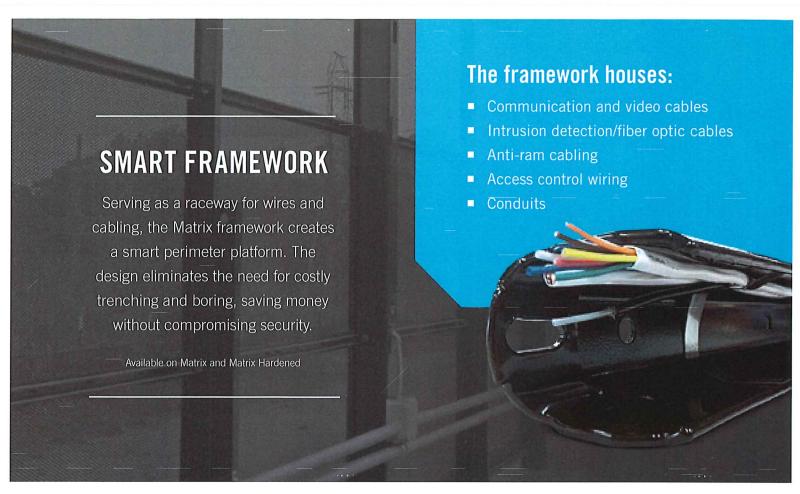
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Design Guide for the Built Environment of Behavioral Health Facilities

James M. Hunt, AIA, NCARB David M. Sine, DrBE, CSP, ARM, CPHRM

Includes a
Patient Safety Risk Assessment Tool

The Facility Guidelines Institute

3. Outdoor Areas

Outdoor areas (e.g., enclosed courtyards, fenced areas adjacent to a treatment unit, or an open campus) are considered to have great therapeutic benefit. Because levels of staff supervision for patients using outdoor areas may vary widely between facilities, or even between different groups using the same space at different times, the need for supervision should be carefully reviewed by management early in a design and construction project. The final design for outdoor areas must respond to the acuity and assessment of the most acute patients using the area.

In all cases, careful consideration should be given to exterior landscaping and furniture in the vicinity of buildings used by patients. Trees should be located away from buildings to prevent access to roofs. Climbable fences can permit, if not encourage, unauthorized access to windows and roofs or elopement over walls. Shrubbery should be non-toxic and low-growing. Avoid planting shrubbery close together as it can create visual barriers that patients or unauthorized visitors may hide behind. Landscape or decorative rocks that can be thrown and injure staff or other patients should not be used.

All outdoor furnituresso should be firmly anchored in place. This will prevent the furniture from being moved to create barricades or stacked to allow climbing over fences, into windows, or onto buildings. Many types of commercially available furniture can be anchored or are made of concrete or other heavy materials.

Buildings, walls, or fences may be used to establish clear boundaries and impede elopement to a degree appropriate to the patient population being served. Some behavioral health organizations are comfortable with a perimeter enclosure that is not particularly difficult to climb and simply make elopements a treatment issue if the patients return. Other organizations have a very high need to reduce elopements to the extent possible. Where this is the case, the enclosures may take on a very prison-like appearance. If views to the distance are not required, one approach is to treat the **Design Guide...Behavioral Health** *Edition 7.2 – April 2017* 15

outdoor areas as meditation gardens with solid masonry walls that have a smooth interior surface and are 12 to 14 feet high.