

The meeting was called to order by Mayor Sandy Toms at 7:15 p.m. and she led the group in the Pledge of Allegiance. Roll call was taken:

Committee Members: Bill Ellis, Kym Erevia, Lavern Gertlar, Julie Gisi, Ed Glenn, Brandon Hammond, David Jones, Ted Lieurance, Brenda Profitt and Sandy Toms
Absent: Art Kegler, Delbert Turner, Marc Rogelstad and Ray Michael
Staff: Karen Pettigrew-City Manager, Joanna Dahm-Recorder, Chief Stokoe, and Tom Kligel-Finance Director
Audience: Felipe Olvera and Judith Castaneda

Committee Member Julie Gisi nominated Brenda Profitt as Chairman of the Committee. Committee Member Lieurance seconded the motion. All were in favor.

Chairman Profitt established the ground rules for the meeting. The Committee would not take any breaks and there would only be a 2 minute speaking time for each person. The meeting would not go past 8:00 p.m. Chairman Profitt turned the meeting over to the Budget Officer Mr. Tom Kligel.

Budget Officer Kligel stated the current year is a good year. We are ending the year better than expected for revenue and under budget for expense. Mr. Kligel explains how he does his transfers the first day of the fiscal year. The General Fund operates with 4 funds however this year there is a new fund for Code Compliance. Committee Member Jones asked if other cities separate it out this way. Mr. Kligel stated it some do however, it is easier for tracking purposes. He stated this will be for revenue and expenses not for payroll.

Mr. Kligel stated the General fund revenue is down about 4% due to the taxes going down. The General fund resources beginning cash is \$1,450,000, taxes are \$1,723,000, state revenue is \$109,600, franchise fees and permits \$101,710, grants and loans are \$125,000, other revenue \$686,600, and transfers are \$50,000. The proposed budget for the General fund is \$4,245,910.

Mr. Kligel explained to the committee the budget for the Water fund will increase 22% due to increased cash carry over from larger service revenues generated in 2015-16 than anticipated. He stated the Port of Morrow and the normal city accounts revenue exceeded the 2015-16 projected amounts. He stated personnel and utility costs are both expected to increase in 2016-17. The annual transfer of capital funds to the Water Reserve Fund will also increase. The beginning cash carryover for the Water fund is \$475,000, fees and services are \$631,800, and other revenue is \$2400. The total budget for the Water fund is \$1,109,200.

Mr. Kligel stated the Sewer fund is projecting an 11.6% decrease for 2016-17 due to lower than projected cash carry over from Port activities in 2015-16. Beginning cash carryover is \$210,000, fees and services are \$550,000, and other revenue is \$28,550. The total budget for the Sewer fund is \$788,550.

Mr. Kligel stated the Garbage fund is projecting a 23.7% increase for 2016-17 due to a higher volume of container pickup usage in the Port. Beginning cash carryover is \$90,000, fees and services are \$380,000. The total budget for the Garbage fund is \$470,000.

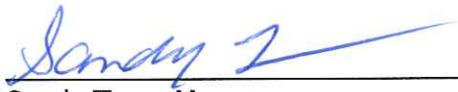
Mr. Kligel stated the Street Fund will see a 4.5% decrease in revenue due to lower cash carryover. Beginning cash carryover is \$260,000, fees and services are \$200,000 and other revenue is \$2300. The total budget for the Street fund is \$462,300.

Mr. Kligel stated the Building fund is projecting a much higher budget than in previous years due to a high volume in permits which creates a high volume in disbursement value to the State and other districts in the county. He also stated the Building fund is considering the possibility of hiring an assistant building inspector in the near future. The beginning cash carryover is \$3,800,000, inspection fees are \$33,000, building permits are \$6,947,934, permit surcharge fees are \$834,472, plan reviews are \$3,616,916, fire/life/safety reviews are \$1,754,737, and other revenue is \$22,000. The total budget for the Building fund is \$17,009,059. Mr. Kligel stated obviously the Building Department has a large budget and figuring out what to do with the money is a problem.

Mr. Kligel stated the General Reserve Fund is not growing by much, there is not much planned for the next year but might get used for some police equipment as needed. He stated the Water Reserve will be used for the major project of the Water Master Plan. It is projected to be around \$2 million in cost. The City might have to borrow to fund the project. This is where we might borrow from the Building Fund if needed. The Street Reserve is going to receive a big transfer from the General Fund this year. We are looking at some major street repairs for the upcoming year. The Sewer Reserve anticipates some small projects but nothing major at this time.

Committee Member Jones moved that the City of Boardman Budget Committee approve the proposed City of Boardman Budget for 2016-17 as presented in the amount of \$31,631,419 and approve the tax rate of \$4.2114 per \$1.000 of assessed value, with bond levies in the amount of \$451,000. Committee Member Toms seconded the motion. Roll Call: Ellis=yes, Erevia=yes, Gertlar=yes, Gisi=yes, Glenn=no, Hammond=yes, Jones=yes, Lieurance=yes, Profitt=yes and Toms=yes. Motion passed 9-1-4 absent

Budget Committee Meeting was adjourned at 8:04 p.m.


Sandy Toms-Mayor


Joanna Dahm, Recorder