



## LAND USE APPLICATION DEVELOPMENT REVIEW PERMIT

File Number: \_\_\_\_\_ Fee: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Complete: \_\_\_\_\_

Development Review is a non-discretionary or "ministerial" review conducted by the Planning Official without a public hearing designed for less complex developments and land uses that do not require site design review approval. Development Review is based on clear and objective standards and ensures compliance with the basic development standards of the land use district and is required for the types of development listed:

1. Single-family detached dwelling including manufactured homes.
2. Duplex, two single-family attached townhomes, or a tri-plex on the same lot.
3. Building additions up to 500 square feet.
4. Any proposed development with a valid Conditional Use Permit.
5. Temporary uses.
6. Other developments when required by a condition of approval.

**Applicant or Legal Owner:** Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Legal Owner** (if different from applicant): Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

### Property Description:

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Tax Lot(s): \_\_\_\_\_

Zoning Designation: \_\_\_\_\_ Subdivision or Partition Plat: \_\_\_\_\_

Physical Address: \_\_\_\_\_

General Location: \_\_\_\_\_

Lot Width: \_\_\_\_\_ ft Lot Depth: \_\_\_\_\_ ft Size of Parcel: \_\_\_\_\_ acres or square feet

Proposed Set Backs: Front: \_\_\_\_\_ ft Side: \_\_\_\_\_ ft Side: \_\_\_\_\_ ft Rear: \_\_\_\_\_ ft

### Proposed Structures:

1. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_

2. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_

3. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_

**Drawings to be Submitted:** Attach a plot plan showing where on the lot structures will be located. Identify setbacks, existing structures, location of access, utility connection points, and any other feature that may be deemed applicable. The drawing does not need to be to scale. For all structures also provide an architectural rendering.

**Approval Criteria:** Development Review shall be conducted as a Type I Procedure for the developments listed above. Prior to issuance of building permits, the following standards shall be met:

1. The proposed land use is permitted by the underlying land use district (Chapter 2);
2. The land use, building/yard setback, lot area, lot dimension, density, lot coverage, building height and other applicable standards of the underlying land use district and any sub-district(s) are met (Chapter 2);
3. The standards in Chapter 3.2.200 New Landscaping; 3.2.400 Fences and Walls; and 3.3 Vehicle and Bicycle Parking are met;
4. All applicable building and fire code standards are met; and
5. The approval shall lapse, and a new application shall be required, if a building permit has not been issued within one year of Development Review approval, or if development of the site is in violation of the approved plan or other applicable codes.

The applicant shall provide necessary drawings and narrative as evidence that these criteria can or have been met.

**Signatures:** I (we), the undersigned, acknowledge that I am familiar with the standards and limitations set forth by the Boardman Development Code and that additional information and materials may be required, as provided by the Development Code, Transportation System Plan and subplans, and the Comprehensive Plan. I propose to meet all standards set forth by the Boardman Development Code and any applicable State and Federal regulations. I (we) certify that the statements and information provided with this application are true and correct to the best of my (our) knowledge.

Signed: \_\_\_\_\_  
(Applicant) (Legal Owner)

Printed: \_\_\_\_\_  
(Applicant) (Legal Owner)

Date: \_\_\_\_\_

**If this application is not signed by the property owner a letter authorizing signature by the applicant must be attached.**

**Planning Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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