

URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING – MAY 18, 2021  
VIDEO CONFERENCING MEETING

Committee Member Keefer called the meeting to order at 7:01pm and lead the group in the Pledge of Allegiance. Roll call was taken.

**Committee Members Present:** Paul Keefer, Leslie Pierson, Katy Norton, Brenda Profitt, Paul Beagle, Isaac Williams, Lisa Mittelsdorf, Ted Lieurance, Sonja Neal, Alejandra Mendoza (all in person), and David Norton (via Zoom)

**Committee Members Absent:** Roy Drago, Jr. and Bill Ellis

**Staff:** Karen Pettigrew – Executive Director, Marta Barajas – Budget Officer, Rick Stokoe – Chief of Police and Toni Connell – Acting City Recorder (all in person)

**Audience:** Tonieshia Williams and Melissa Keefer (via Zoom)

Committee Member Keefer asked for nominations for Chairman for the 2021-2022 Urban Renewal Agency Budget Committee.

Committee Member Lieurance moved to nominate Committee Member Mittelsdorf. Committee Member Norton seconded the motion.

Motion passed 11 with 2 absent and 1 vacancy.

The ground rules for the meeting were established. The length of the meeting would be fifteen minutes with no breaks and three-minute speaking per individual.

The meeting was turned over to Budget Officer Barajas. Budget Officer Barajas thanked the committee for attending and gave the budget message. She gave the history of the Boardman Urban Renewal Agency which was established on August 19, 2008 to help with development in designated areas. The duration of an Urban Renewal Agency is twenty years from the effective date of the plan. There has been two Urban Renewal Districts adopted; the Central Boardman Urban Renewal District and the West Boardman Urban Renewal District. Since the inception of these two Districts, a total of \$1,196,810 of construction and area upgrades have been completed.

The Central Boardman Urban Renewal District was adopted on August 19, 2008 and will expire in 2028. This district covers the area from SE Front Street to Wilson Lane along the east side of Main Street. Upgrades to this district include a 900-foot water and sewer line from Oregon Trail Blvd to SE Front Street with additional connections and street upgrades on SE Front Street in 2014. In 2018-2019 an upgrade to the city's main water line along Wilson Road was completed. From 2017-2020 the district has made reimbursement payments totaling \$437,785 from property taxes on the debt and operating costs owed to the City of Boardman, leaving a remaining balance of \$145,210.

The West Boardman Urban Renewal District was adopted on November 18, 2013 and covers the area from W. Wilson Lane to the south and Paul Smith Road to the west covering 169.7 acres. Upgrades to this district include the street extension of Chaparral and construction of additional water and sewer infrastructure in 2014. Most of the improvements were aided by in-kind support from the Port of Morrow and the city for utility services. In 2018-2019 Faler Road was repaired and upgraded and the main water and sewer lines were upgraded as well. From 2017-2020 the district has made

reimbursement payments totaling \$281,534 from property taxes on the debt and operating costs owed to the City of Boardman leaving a remaining balance of \$380,635. Budget Officer Barajas asked the committee to approve the 2021-2022 Boardman Urban Renewal Agency proposed budget.

Chairman Mittlesdorf asked Budget Officer Barajas to go through the figures in the Central Urban Renewal District budget. Budget Officer Barajas explained how it was handled in the past since the districts do not have a source to generate any revenues, the city fronts the money and as the property taxes are increased over the years the city is paid back. She continued by saying in the Central District there isn't any set projects but the city's priority would be the streets. In the proposed budget provided by Budget Officer Barajas to the committee were the anticipated amounts for resources and expenditures in the district. The proposed resources include beginning cash balance of \$80,000 and the tax revenue is anticipated to be \$84,975. Grants and Loans will provide the major funds for the district at \$1,500,000. The proposed expenditures would be for engineering and consulting in Professional Fees for \$102,100 and Capital Projects at \$1,280,000. There were also other Expenditures and Contingency budgeted. Budget Officer Barajas explained the Grants and Loans of \$1,500,000 would be from the city to the district. All the expenditures for this district would be related to a project if one was taking place.

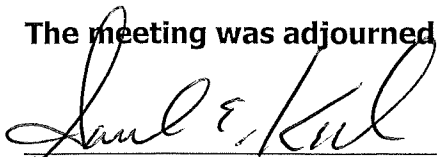
Chairman Mittlesdorf asked Budget Officer Barajas to review the West Urban Renewal District's budget. In the proposed budget provided by Budget Officer Barajas to the committee were the anticipated amounts for resources and expenditures in the district. The proposed resources include beginning cash balance of \$47,900 and the tax revenue is anticipated to be \$57,850. Grants and Loans will provide the major funds for the district at \$500,000. The proposed expenditures would be for engineering and consulting in Professional Fees for \$19,850 and Capital Projects at \$450,500. There were also other Expenditures and Contingency budgeted. The loan amount from the city is \$500,000 and there aren't many capital project ideas in this district in this coming fiscal year. She continued by saying we don't want to leave it at zero in case something does come up if it's not appropriated it then the project can't move forward.

Committee Member Beagle asked if there were any plans in the near future to construct a road from Oregon Trail Blvd to Faler Road. Executive Director Pettigrew agreed that needs to be done but the projects are based on priorities and there are other projects needing to be done first.

Committee Member Profitt made a motion to approve the proposed Boardman Urban Renewal Agency Budget for 2021-2022 as presented in the amount of \$2,272,025 and certify to the Morrow County Tax Assessor a request for the Boardman Urban Renewal Agency for the maximum amount of revenue that may be raised by dividing under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457. Committee Member Pierson seconded the motion.

Motion passed 11 yes - 2 absent - 1 vacancy.

**The meeting was adjourned at 7:28pm.**



Paul Keefer - Chairman



Toni Connell – Acting City Recorder